

TECHNOLOGY TIPS OF THE WEEK

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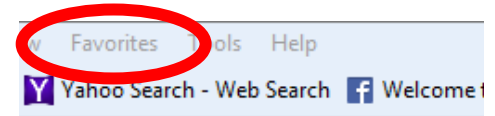
“Learn as if you were to live forever.”

—Mahatma Gandhi

Internet Explorer Tip—Creating Bookmarks

Bookmarks are extremely useful for quickly accessing websites important to you! Just click on the button and it will take you to the site automatically.

1. On your home screen, click on the Internet Explorer icon and type in the website you wish to add.
2. Click on the “Favorites” icon at the top left of the screen (see right).
3. In the dropdown menu that appears, click on “Add to Favorites” > name the favorite > click “Add.”
4. To make a favorite appear on the desktop bar, click “Add to Favorites Bar” on the dropdown menu.



iPhone/iPad Tip—Accessing the Calculator

Your built-in calculator is a handy way to bust out some calculations on the spot!

There are a few different ways you can access your calculator:

1. Click on the calculator app icon in the Home screen.
2. Type “calculator” into the search-bar (accessed by swiping upwards on the home screen) and click on the icon.
3. When your device is locked, swipe up from the bottom of the screen and click the calculator icon (see right).
4. Remember, rotating your device sideways when using the calculator will allow you to do more advanced calculations.

