

TECHNOLOGY TIPS OF THE WEEK

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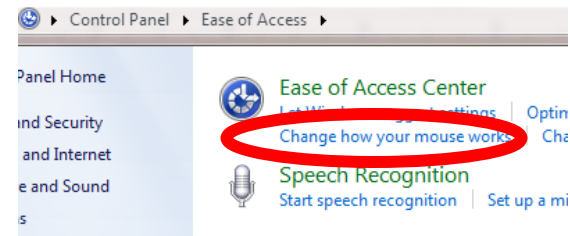
“The most certain way to succeed is always to try just one more time”

—Thomas Edison

(Device) Tip—Changing Mouse Pointer Size

If you have difficulty seeing where your mouse’s pointer is or simply want to make it larger, then changing pointer size is a must!

1. Begin by clicking on the “Start” icon at the bottom left of the screen.
2. On the pop-up menu, click on “Control Panel”.
3. In the Control Panel window, select “Ease of Access”.
4. Now, click on the option “Change how your mouse works”.
5. Simply click on the bubble next to your desired pointer size (and/or color) and click on “Apply”.



iPhone/iPad Tip—Auto-Lock

Auto-Lock is a feature on your device that automatically locks your screen if your phone is left unlocked for a certain period of time.

1. Open the “Settings” app by clicking the icon in the home screen.
2. On the list of options, click on the tab labeled “General”.
3. Again, scroll through the options and select “Auto-Lock” (see right).
4. Select the period of time for which you wish your device to remain unlocked during periods of non-use.

