

TECHNOLOGY TIPS OF THE WEEK

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April 12—18, 2015



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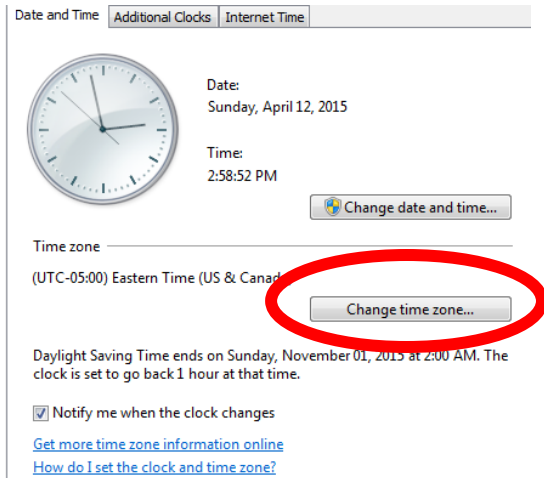
“Wisdom begins in wonder”

—Socrates

Windows Tip—Changing the Time Zone

Traveling to a new region? Find out how to set the correct time zone!

1. Click the “Start” icon in the bottom-left corner of your screen (or right click on the white flag if in Windows 8).
2. On the pop-up menu, click on “Control Panel”.
3. In the Control Panel, select “Clock, Language, and Region” (Windows 7).
4. Alternatively, search for “Date and Time” (Windows 8).
5. On the new window that pops up, click on “Change time zone” (see right).
6. Finally, simply click on the pop-up menu to open a list of time zones. Select the one you wish to set and click “OK”.



iPhone/iPad Tip—Using the Camera’s Flash

Flash is convenient to use in dark areas when dim lighting prevents your device’s camera from taking a quality picture.

1. Open the “Camera” app in the home screen by clicking on the Camera icon.
2. Manage the Flash option by clicking on the lightning bolt icon in the top left of your screen, which will expand the options (see right).
3. Selecting “On” will enable flash every time you take a photo, whereas “Auto” will use flash only in dark areas.
4. The flash icon located at the center shows that flash will be used.

