



Presentation: Skype and FaceTime

Presentation Outline

- o Intro to Video Conferencing
- o Skype
 - o Creating an Account
 - o Downloading Skype
 - o Making Calls
- o FaceTime
 - o Making Calls
- o Questions?

What is Video Conferencing?

- o Video conferencing is where you can talk face-to-face with someone over the computer.
- o A camera on your computer and a camera on the other person's computer will allow to see and hear each other.



Advantages of Video Conferencing

- o You do not have to physically be with the other person to talk to them.
- o It's free.
- o You can connect with the other person in a matter of seconds.



How Video Conferencing Works

- o Both people will need to be on the correct program (either Skype or FaceTime).
- o One person will “call” the other person and then the conference will begin.
- o When the call is done, one person will click the “end” button and the call will be over.

Types of Video Conferencing

- o There are two main types of video conferencing we will be looking at:
 - o Skype (for everyone with Internet)
 - o FaceTime (for people with iPhones or Macs)





Skype

For anyone with Internet access

Creating a Skype account

- o Now, let's look at the "Creating a Skype Account" tutorial.

Downloading Skype

- After completing the tutorial, you should see a button that looks like this:



Get Skype for Windows desktop ↓

- After clicking on the button above, the Skype program will begin to download. After a few seconds, you should see and click on this button:




SkypeSetup.exe

Downloading Skype, cont.

- o A screen will pop up that asks if you want to run this program. Click “Yes.”
- o A new screen will appear that looks like the screen on the next page. Make sure the language is English and then click “I agree – next.”

Picture – Setting Up Skype



Not far to go now...

You're just a few steps away from using Skype.

For future updates, Skype may automatically install the latest version to your computer without you having to do anything.

Select your language:

English ▼

Run Skype when the computer starts

[More Options](#)

By installing this application, you agree you have read and accepted [Skype's Terms of Use](#) and [Skype's Privacy Policy](#).

I agree - next

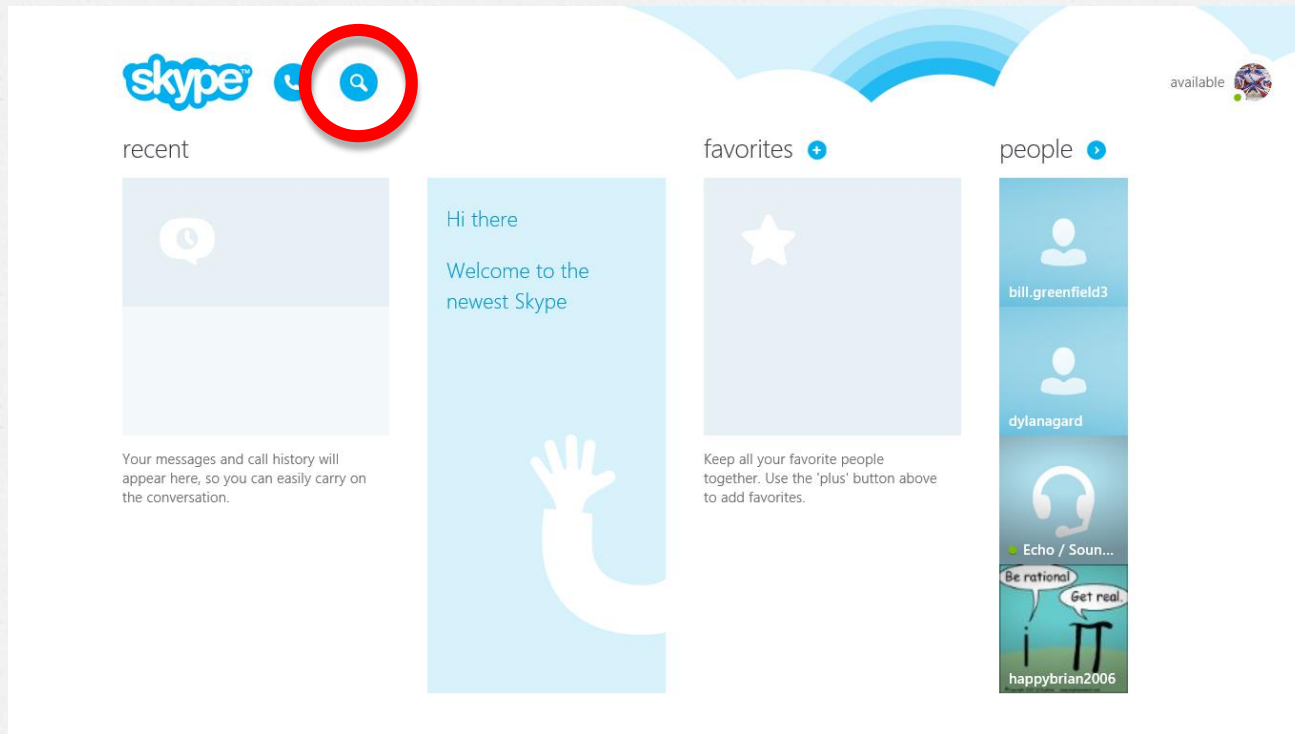
Downloading Skype, cont.

- o A few more screens will pop up. Click in the following order:
 - o For Skype “Click to Call,” uncheck the box and click “Continue.”
 - o For “Make Bing your search engine and MSN your homepage,” uncheck both boxes and click “Continue.”
 - o Now, your download should be complete! A new icon will appear on your desktop for Skype.

Adding Skype Contacts

- o Once you make an account and have downloaded Skype on your computer, you can add some friends and contacts who you can call.
- o To add new people, you need to know either their username or their email.
- o First, click on the magnifying glass in a blue circle at the top of the screen.
- o Type the info into the prompted search box and you will then be able to view the person's profile and click "Add to contacts" if you know them.

Picture – Adding Skype Contacts

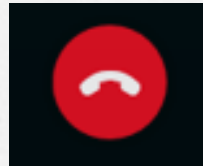


Making a Skype Video Call

- o Now, let's look at the "Video Conferencing through Skype" tutorial.

Ending a Call

- Once in a call, you can end it by clicking the red circle button on the bottom of the screen:



FaceTime

For owners of iPhones and Macs

How FaceTime Works

- o FaceTime is an app that is automatically downloaded onto every iPhone and Mac computer.
- o The app logo looks like this:



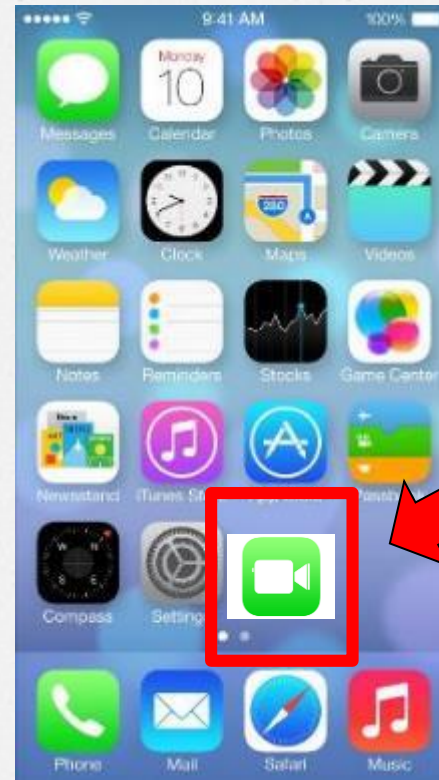
- o One person opens the app and “calls” another person (similar to Skype).

Advantages of FaceTime

- o It's free on every iPhone and Mac.
- o It's somewhat simpler than Skype.
- o No extra downloading is needed (it's already pre-installed on your iPhone/Mac).
- o You can connect with any other user of an iPhone or Mac.

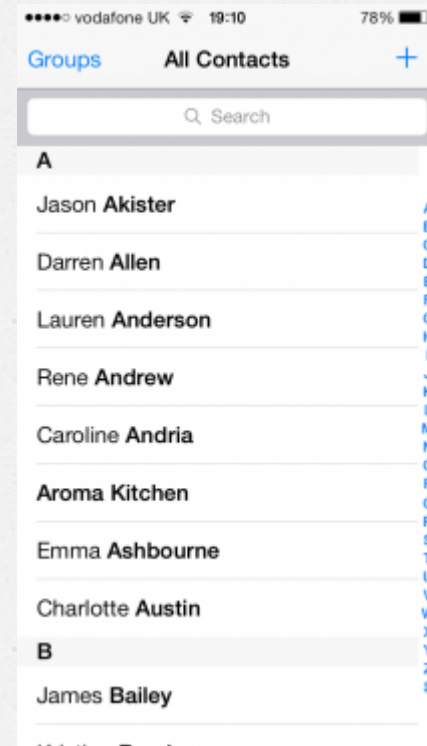
Video Conferencing on FaceTime Step 1

- Open the app.



Video Conferencing on FaceTime Step 2

- Click on any one of the contacts on the list to begin the FaceTime conversation. Once you click on a name, you will automatically begin the call.

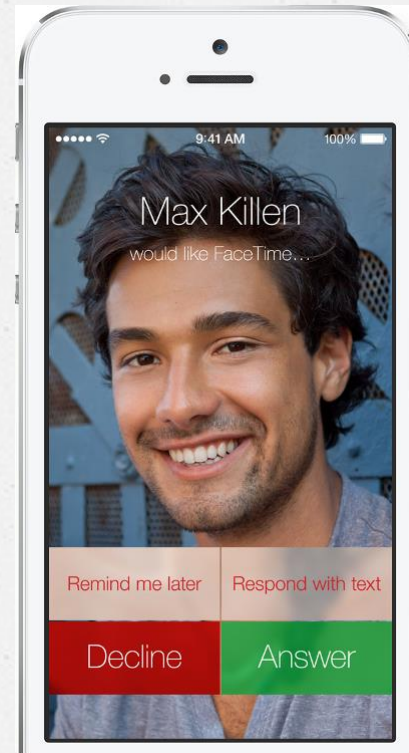


Video Conferencing on FaceTime Step 3

- o On every iPhone and Mac, there is a video camera, so there is no need to check if you have on your device. Therefore, once you call someone, your device will “ring” until the person accepts the call (or will stop after a while if there is no answer).

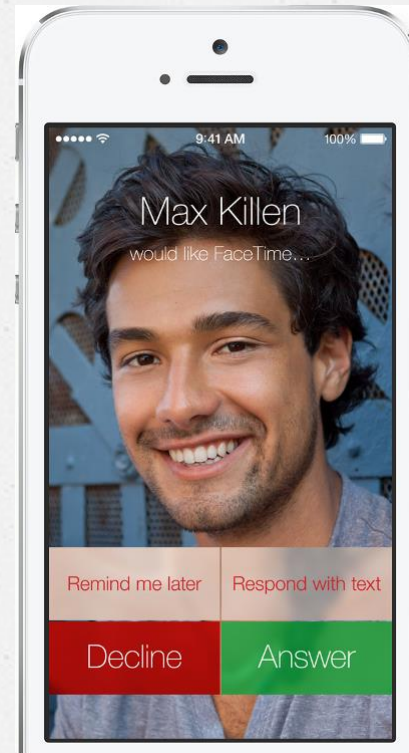
Video Conferencing on FaceTime Step 4

- o You can also *receive* calls from other people. Other people can go through the same process above to call you. When someone calls you, your screen will look like this:



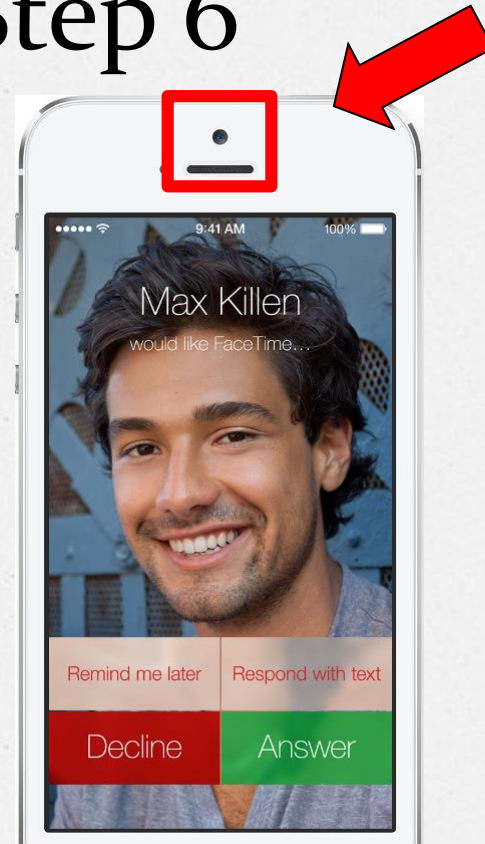
Video Conferencing on FaceTime Step 5

- o You can also *receive* calls from other people. Other people can go through the same process above to call you. When someone calls you, your screen will look like this:
- o Click the green “Answer” box to accept the call and begin the conversation.



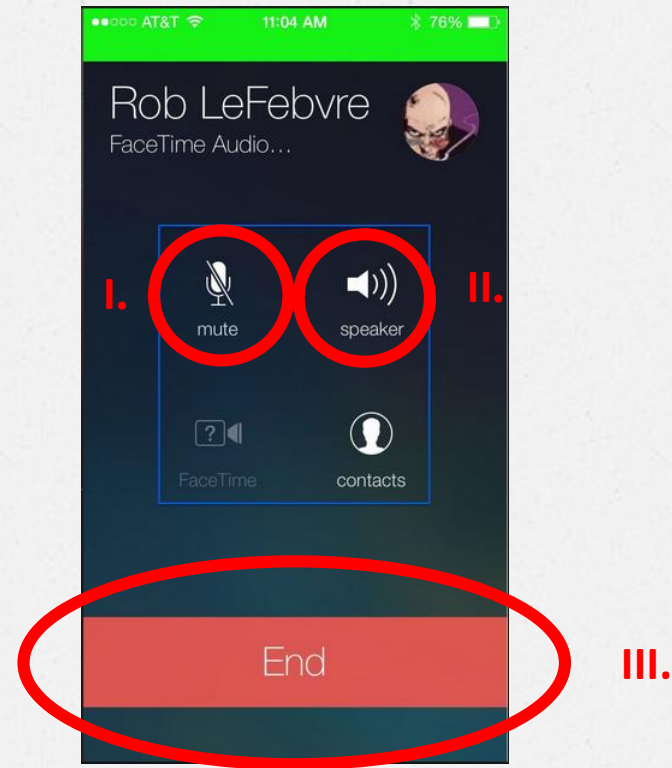
Video Conferencing on FaceTime Step 6

- Once you are connected with the other person, you will be able to see and talk to him or her in a face-to-face conversation for as long as you like.
- The way the other person sees your face is through the video camera on the top part of your iPhone or Mac. Look for the little circle in the top middle of the device and look into it so the other person will be able to see your face:



Video Conferencing on FaceTime Step 7

- o I. Mute: This button turns off the sound so when you talk, the other person cannot hear you.
- o II. Speaker: This dramatically increases the sound you hear from talking to the other person.
- o III. End: This stops the call.





Questions?

Thank you!

- o If you ever have any questions regarding video conferencing or any other topics, please feel free to send an email to:

technocademy@gmail.com

A presentation by...



Image Sources (ordered by appearance)

- o http://www.virtualtechworks.com/wp-content/uploads/2013/07/VideoConferencing_01.jpg
- o <http://www.imcca.org/sites/default/files/thumbnail.jpg>
- o <http://blog.100tb.com/wp-content/uploads/2013/04/skype.jpg>